

# RAPID NEEDS ASSESSMENT FORM

Date:

Assesment Type:

Page: 1 of 2

Division:  
Exercise Neighborhood

Team Leader's Name:

Neighborhood/Block:

Cell Phone:

Address	Time	✓	✓	Hazards ✓				Structural ✓				People #				Notes			
				Located	Contacted	Fire	Gas Leak	Electrical	Water	No Damage	Minor Affected	Major Damage	Destroyed	Minor Injury	Delayed		Immediate	Deceased	Trapped
123 Sample Street	11:54 AM	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	2				2	Wires down at back of property.
110 North St	AM																		
120 North St	AM																		
130 North St	AM																		
140 North St	AM																		
150 North St	AM	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	2					
210 East St	AM																		
220 East St	AM																		
230 East St	AM																		
240 East St	AM																		
250 East St	AM	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	2					
310 South St	AM																		
320 South St	AM																		
	AM																		
	AM																		

✓ See Attached Notes

Division: **Exercise Neighborhood** Team Leader's Name: \_\_\_\_\_

Neighborhood/Block: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Address	Time	✓	✓	Hazards ✓				Structural ✓				People #				Notes		
				Fire	Gas Leak	Electrical	Water	No Damage	Minor Damage	Major Damage	Destroyed	Minor Injury	Delayed	Immediate	Deceased		Trapped	Need Shelter
123 Sample Street	11:54 AM	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	2	2	2	2	Wires down at back of property.
330 South St	AM																	
340 South St	AM																	
350 South St	AM																	
410 West St	AM																	
420 West St	AM			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
430 West St	AM																	
440 West St	AM																	
450 West St	AM																	
510 Side St	AM																	
520 Side St	AM			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
530 Side St	AM																	
	AM																	
	AM																	
	AM																	

## Instructions for Rapid Needs Assessment Form(RNA)

1. Assure **safety of your home** and family
2. Gather appropriate **forms** for your assignment.
3. The addresses may be preprinted on your forms. If not, fill them in by hand as you do the survey. Blank lines at the bottom are for addresses found but not listed, or to re-do a line with errors.
4. Fill in **headings** as requested.
5. **Assessments Type:** Quick Assessment and Life Safety Assessment.
  - Quick Assessment:** the goal is to do a rapid visual assessment of a neighborhood identifying major problems. Your team should not stop to offer assistance except help, but you must keep moving to complete your assessment as quickly as possible.
  - Life Safety Assessment:** the goal is to thoroughly check the neighborhood for situations involving life safety. Examples are: individuals trapped in rubble, injuries and severity, fires, gas leaks, etc. This is a slower, more detailed assessment. Your team may also be attempting to contact residents and/or look in more detail at each residence. Unless you have been instructed otherwise, you should still not get involved in helping to solve the problems you find. Your job is to get the assessment done. There will most likely be other teams assigned help resolve the problems you identify.
6. Go to listed address.
7. Record the **time**.
8. Place a checkmark if address is **located**.
9. Place a checkmark if residents are **contacted**.
10. Check for **hazards** and place a checkmark for hazards identified.
11. Check for **structural damage** (see below) and place checkmark in appropriate box.
12. Check the status of the **occupants**. Indicate the number of people: who fall under each of the four triage levels (see below), those trapped, and those needing shelter.
13. Place a checkmark in the **attached notes checkbox** if you have made notes on a separate paper and attach paper to form.
14. Return completed form as instructed.

### Structural Damage

**Affected-** minimal damage to structure. Habitable without repairs

**Minor-** damaged, uninhabitable, but habitable quickly with repairs

**Major-** uninhabitable, needs extensive repairs, failure of structural elements

**Destroyed-** damaged beyond repair, complete failure of structure.

### Simple Triage And Rapid Treatment

